

BACKGROUND:

AGCP Green Energy Solutions Limited (AGCP-GES) understands that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of all our customers and will only collect and use personal data in ways that are described here, and in a way that is consistent with our obligations and your rights under the law.

1. Information About AGCP-GES:

Limited Company.

Registered in Cyprus under company number 452976.

Registered Address: Dramas 2, 4th Floor, 1077, Nicosia, Cyprus.

Person in charge of GDPR compliance: Dr Alan J Green.

Email address: alan@agcp-ges-cy.com

Telephone number: +44 (0) 7954 293045

Postal Address: Dramas 2, 4th Floor, 1077, Nicosia, Cyprus.

2. What Does This Notice Cover?

This Privacy Information explains how AGCP-GES uses your personal data: how it is collected, how it is held, and how it is processed. It also explains your rights under the law relating to your personal data.

3. What is Personal Data?

Personal data is defined by the General Data Protection Regulation (EU Regulation 2016/679) (the "GDPR") as 'any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier'.

Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data, and other online identifiers.

The personal data that AGCP-GES uses is set out in Part 5, below.

4. What Are My Rights?

Under the GDPR, you have the following rights, which AGCP-GES will always work to uphold:

- 4.1 The right to be informed about AGCP-GES's collection and use of your personal data. This Privacy Notice should tell you everything you need to know, but you can always contact AGCP-GES to find out more or to ask any questions using the details in Clause 11, below.
- 4.2 The right to access the personal data AGCP-GES holds about you. Clause 10 will tell you how to do this.
- 4.3 The right to have your personal data rectified if any of your personal data held by AGCP-GES is inaccurate or incomplete. Please contact AGCP-GES using the details in Clause 11 to find out more.
- 4.4 The right to be forgotten, i.e. the right to ask AGCP-GES to delete or otherwise dispose of any of your personal data that AGCP-GES has. Please contact AGCP-GES using the details in Clause 11 to find out more.
- 4.5 The right to restrict (i.e. prevent) the processing of your personal data.
- 4.6 The right to object to AGCP-GES using your personal data for a particular purpose or purposes.
- 4.7 The right to data portability. This means that, if you have provided personal data to AGCP-GES directly, then AGCP-GES must only use that personal data with your consent or for the performance of a contract. The personal data must be processed using automated means and you have the right to request a copy of that personal data from AGCP-GES to re-use with another service or business.

For more information about AGCP-GES's use of your personal data or exercising your rights as outlined above, please contact AGCP-GES using the details provided in Clause 11.

Further information about your rights can also be obtained from the Information Commissioner's Office or your local Citizens Advice Bureau.

If you have any cause for complaint about AGCP-GES's use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office or its equivalent.

5. What Personal Data Do You Collect?

AGCP-GES may collect some or all of the following personal data (this may vary according to your relationship with AGCP-GES).

- Name;
- Address;
- Email address;
- Telephone number;
- Business name;
- Job title;
- Profession;
- Payment information;
- Financial background;

- Project details;
- Business Plan;
- Financial Models; and
- Any other information that is necessary to complete financial due diligence of your proposed project.

Your personal data will only be obtained directly from yourself.

6. How Do You Use My Personal Data?

Under the GDPR, AGCP-GES must always have a lawful basis for using personal data. This may be because the data is necessary for AGCP-GES's performance of a contract with you, because you have consented to AGCP-GES's use of your personal data, or because it is in AGCP-GES's legitimate business interests to use it. Your personal data may be used for one of the following purposes:

- Providing and managing your account.
- Supplying AGCP-GES's services to you. Your personal details are required for AGCP-GES to enter into a contract with you.
- Personalising and tailoring AGCP-GES's products and services for you.
- Communicating with you. This may include responding to emails or calls from you.

Supplying you with information by email or post that you have opted-in to (you may unsubscribe or opt-out at any time by contacting AGCP-GES using the details provided in Clause 11).

With your permission and/or where permitted by law, AGCP-GES may also use your personal data for marketing purposes, which may include contacting you by email, telephone, text message and post with information, news, and offers on AGCP-GES's products and services. You will not be sent any unlawful marketing or spam. AGCP-GES will always work to fully protect your rights and comply with our obligations under the GDPR and the Privacy and Electronic Communications (EC Directive) Regulations 2003.

7. How Long Will You Keep My Personal Data?

AGCP-GES will not keep your personal data for any longer than is necessary in light of the reason(s) for which it was first obtained. Your personal data will therefore be kept for six years after our contractual arrangements have ended.

8. How and Where Do You Store or Transfer My Personal Data?

AGCP-GES will only store or transfer your personal data in the European Economic Area. This means that it will be fully protected under the GDPR. AGCP-GES's data is held on Microsoft Office 365 servers. Microsoft's privacy statement can be found <https://privacy.microsoft.com/en-gb/privacystatement>.

9. Do You Share My Personal Data?

AGCP-GES will not share your personal data with third parties.

10. How Can I Access My Personal Data?

If you want to know what personal data AGCP-GES has about you, you can ask AGCP-GES for details of that personal data and for a copy of it (where any such personal data is held). This is known as a “subject access request”.

All subject access requests should be made in writing and sent to the email or postal addresses shown in Clause 11.

There is not normally any charge for a subject access request. If your request is ‘manifestly unfounded or excessive’ (for example, if you make repetitive requests) a fee may be charged to cover AGCP-GES’s administrative costs in responding.

AGCP-GES will respond to your subject access request not more than one month after receiving it. Normally, AGCP-GES will aim to provide a complete response, including a copy of your personal data within that time. In some cases, however, particularly if your request is more complex, more time may be required up to a maximum of three months from the date we receive your request. You will be kept fully informed of our progress.

11. How Do I Contact You?

To contact AGCP-GES about anything to do with your personal data and data protection, including to make a subject access request, please use the following details (for the attention of Dr Alan J Green):

Email address: alan@agcp-ges-cy.com

Telephone number: +44 (0) 7954 293045

Postal Address: Dramas 2, 4th Floor, 1077, Nicosia, Cyprus.

12. Changes to this Privacy Notice

AGCP-GES may change this Privacy Notice from time to time. This may be necessary, for example, if the law changes, or if AGCP-GES changes its business in a way that affects personal data protection.

Any changes will be made available at <https://www.agcp-ges-cy.com/files/privacy.pdf>